

ADDITIONAL NEEDS POC GUIDELINES

i. Statement of Purpose: The primary purpose of the South Florida Regional Public Relations Subcommittee's Additional Needs Point of Contact (POC) is to effectively carry the message to the still suffering addict by providing guidance to groups, ASCs, subcommittees, conventions and the RSC of the South Florida Region on accessibility for members with vision, hearing, mobility impairments and our senior population.

ii. Qualifications and Duties:

Qualifications:

i. Nominated and elected from within the Public Relations Subcommittee for an indefinite term. Votes of acclamation for each one (1) year period.

ii. Minimum of 1 year clean time and experience in accessibility issues.

iii. Minimum involvement with 2 subcommittees associated with Public Relations/Information subcommittee. This may be at area or regional level (can be waived if other experience at regional level).

iv. A working knowledge of NA's IP 26 (Accessibility for those with Additional Needs), Additional Needs Resource Information Booklet, the needs of members with vision, hearing, mobility impairment (to include service dogs) and seniors – both old-timers and newcomers, and familiarity with Federal ADA/U.S Code/Rehab Act law and Florida state law.

vi. Time and resources required to fulfill the requirements of the position.

Duties:

i. Report and be responsible to the South Florida Regional Public Relations subcommittee.

ii. Educate groups/areas regarding meeting accessibility and update as requested and/or needed.

iii. Provides information when a group/area/region requests it.

iv. Provides workshops for area/region/convention/events as requested,[to include travel]. This can also be done with regularly scheduled PR events. (Travel was requested to be discussed further)

v. Make suggested guidelines for listing accessibility on meeting lists.

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vi. Work with the Regional Emergency Contingency plan (for RSCs and Conventions) for preparations for those with disabilities.

vii. Maintain contact with state and federal agencies except when to do so would compromise the primary purpose of NA.

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